

MAHENDRA COLLEGE OF ENGINEERING
Salem-Campus, Attur Main Road, Minnampalli, Salem -636 106.

CIRCULAR

MCE/ACAD/ IQAC/06

DATE: 26/05/2017

The meeting of Internal Quality Assurance Cell (IQAC) will be conducted on 02.06.2017 in the College Board room by 10.00 am. All the members of the committee are requested to attend the meeting. Since the Undersigned has taken over the charges of the Principal of the Institution from 14.03.2017, he will be the new Chairperson of the IQAC. After the induction of the new Chairperson, the composition of IQAC is as follows.

S. No.	Name of the Member	Designation	Category
1	Dr N.Malmurugan	Principal	Chairperson
2	Dr.R.Samson Ravindran	Executive Director	Management Representative
3	Dr.S.Balamurugan	HoD- Mechanical	IQAC Coordinator
4	Dr.N.Mohanasundararaju	Dean- Academics	Member
5	Dr.M.Suganthi	HoD-ECE	Member
6	Dr.H.Lilly Beulah	HoD - CSE	Member
7	Prof. K.Prasad Babu	HoD- Civil	Member
8	Dr.S.M.Kamali	HoD –EEE	Member
9	Prof. T.Akila	Asst. Professor- IT	Member
10	Mr.V.Shanmugam	Administrative Officer	Administrative Staff
11	Mr.S.M.Imam	Mahendra Next Wealth	Member from Industry
12	Er.G.Sivasubramanian	Velavar Constructions	Member from Industry
13	Mrs.R.Saranya	Principal Engineer, Jasmine Infotech, Chennai	Member from Alumni


PRINCIPAL

Encl: Agenda for the Meeting
Copy Submitted to
The Managing Director
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The IQAC Members
HoDs
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Agenda for the Meeting- Meeting Date: 02.06.2017

1. Strategic plan for the Academic year 2017-18
2. Induction/Pedagogy training for the new faculty members
3. Preparedness for the Autonomous inspection
4. AQAR submission to UGC
5. Conduct of Term tests and question paper pattern
6. Stock Verification
7. Proposed Events during June 2017 – August 2017
8. Preparedness for CBCS implementation.
9. Schedule of Placement Training
10. Graduation day planning
11. Any other matter of interest with the permission of the Chairperson

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MINUTES OF MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

Time: 3.00 pm

Date: 02/06/2017

Venue: Board Room

Members Present:

S. No.	Name of the Member	Designation	Category
1	Dr N.Malmurugan	Principal	Chairperson
2	Dr.R.Samson Ravindran	Executive Director	Management Representative
3	Dr.S.Balamurugan	HoD- Mechanical	IQAC Coordinator
4	Dr.N.Mohanasundararaju	Dean- Academics	Member
5	Dr.M.Suganthi	HoD-ECE	Member
6	Dr.H.Lilly Beulah	HoD - CSE	Member
7	Prof. K.Prasad Babu	HoD- Civil	Member
8	Dr.S.M.Kamali	HoD –EEE	Member
9	Prof. T.Akila	Asst. Professor- IT	Member
10	Mr.V.Shanmugam	Administrative Officer	Administrative Staff
11	Mr.S.M.Imam	Mahendra Next Wealth	Member from Industry
12	Er.G.Sivasubramanian	Velavar Constructions	Member from Industry
13	Mrs.R.Saranya	Principal Engineer, Jasmine Infotech, Chennai	Member from Alumni

Agenda:

1. Review of Progress made for the events mentioned in the earlier agenda
2. Strategic plan for the Academic year 2017-18
3. Induction/Pedagogy training for the new faculty members
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The following points were discussed in the meeting:

1. The department of EEE Conducted two day workshop in "Mobile Servicing" during 06 & 07 March-2017, the resource persons for this program was Mr.B.Krishnakumar & Team, from NEW TECHNOLOGY, Coimbatore. Nearly 57 students from EEE department participated in this program.

The Department of BME organized one day guest lecture on "Recent trends in Pathology and microbiology" on 31.03.2017. Nearly 115 students attended this programme.

Department of Civil Engineering organized "Awareness program on CBCS" on 24.04.2017, Professor K.Prasadbabu, Hod/Civil, handled the session.

Department of ECE organized One Day National Level Conference on "Recent Trends in Communication, Control, Signal and Image Processing Applications (RTCCSIPA'17)" on 31st March 2017. The Chief Guest was Dr.R.Karthikeyan, Co-Founder and CTO, TECLEVER Group, Bengaluru. Nearly 97 students from various colleges have participated in this Conference.

Department of CSE &IT organized Awareness programme on "IT infrastructure and Management" on 20.03.2017. The session was handled by Mr. R. S. Vignesh, Senior Network Engineer, LIVEWIRE, Chennai.

Department of Mechanical organized One day seminar on "Advanced Engineering in Mechanical Industries and Trends toward Engineering World" on 09.03.2017. Mr.M.Wasim Akram, Senior CADD Engineer, CADD Centre was the resource person.

2. Strategic plan for the Academic year 2017-18 is discussed in detail

3. It is decided to conduct pedagogy program for the newly joined faculty members

4. All the departments are advised to prepare the file work as per the criteria and to be ready for the Autonomous inspection.

5. AQAR quarterly report submission and to speed up the pending work were discussed.

6. Internal assessment test schedule for second and third year students and regarding question paper pattern were also discussed

7. Lab physical stock verification team and dates are finalized.

8. Department of EEE Planned to organize one day guest lecture titled "Control System" on 01.08.2017

Department of EEE Planned to organize one day seminar titled "Product Analysis using MATLAB" on 29 08 2017

Department of BME Planned to conducted ICMR sponsored Two Days Seminar on "Advanced Methods for the Synthesis of Biomaterials in Implantology" from 24.07.2017 to 25.07.2017

Dr.N.Malmurugan, Principal, on behalf of the Department of BME submitted proposal to ICMR to organize two day Seminar on "Advanced Methods for the Synthesis of Biomaterials in Implantology".

The Department of BME planned industrial visit for final year students to InnAccel (Medical technology manufacturer), Bangalore & All India Institute of Speech and Hearing (AIISH), Mysore on 31.08.2017 to 02.09.2017.

The Department of Civil Engineering has planned to conduct one day Guest Lecture on “Construction Planning & Practices” on 24/07/2017.

The Department of ECE has planned to conduct A One day ICMR Sponsored One Day Seminar on “Effects of Electromagnetic Radiation (EMR) on human health” was organized by the Department of Electronics and Communication Engineering on 7th July 2017.

The Department of ECE has planned to organize A Two Days Workshop on “Menstrual Hygiene Management for Adolescent Girls” from 11th to 12th July 2017.

The Department of ECE has planned organize a Two Days Workshop on “Applications of Image Processing and Artificial Intelligence Techniques in Medical Plant Detection” from 10th to 11th August, 2017

Department of CSE & IT has planned to organize Orientation Program on “IT Elements” from 12th July 2017 & 21st July 2017

The Department of CSE & IT has planned to organize National Level Seminar on “Health Care Monitoring and Management Using Internet of Things (IoT) Sensing with Cloud based processing” from 20th July 2017 & 21st July 2017

The Department of CSE & IT has planned to organize two days Faculty Development Program on “Python Programming” from 10th August 2017 & 11th August 2017.

The Department of CSE & IT has planned to organize one day seminar on “Problem solving and Python Programming” held on 30th Aug 2017

The Department of Mechanical Engineering planned to conduct Anna University Approved Seven Days Faculty Development Training Program on “ME6503-Design of Machine Elements” from 08.06.2017 to 14.06.2017

The Department of Mechanical Engineering planned to organize International Conference on Applied Science and Technology (ICAST-17) from 08.06.2017 to 14.06.2017. Mr.V.Ranganathan, Programme Director, ISRO, Sriharikota, will be the Chief Guest for the Inaugural function

9. It was proposed to incorporate the choice based credit system in the regulations 2017 for the benefit of students as per Anna University recommendation

10. Placement training for the students is planned as per the schedule and schedule of coaching class for non placement students.

11. Event planner was allocated and each department is given responsibility for Graduation day function.



Chair Person